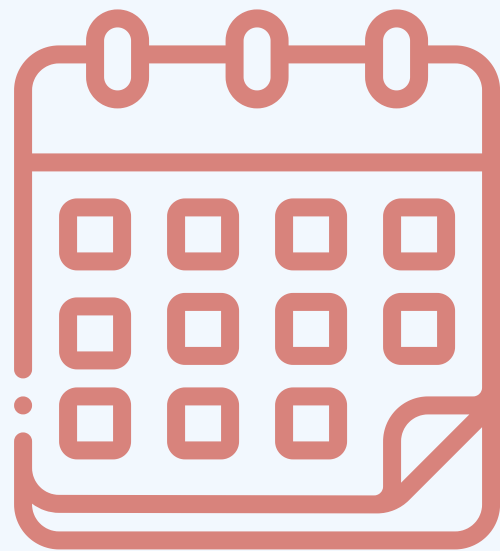


A Volunteer's Guide to
Civic Champs

About Civic Champs

Civic Champs is a volunteer management platform that supports non-profits with volunteer programs.

We help your non-profit to...



Get the word out about upcoming events



Communicate exciting opportunities and updates



Keep track of the hours you have contributed



Have a question?

Check out our Help Desk resources.

Support for
Volunteers



Contact Customer Success.

Sylvia Cummings

sylvia@civicchamps.com

(412) 385-9036

Begin creating your Civic Champs account by clicking the link in the email or text you will receive.



Feb 23 at 03:08 PM

Hi Sylvia, Civic Champs Demo has added you as a volunteer. To active your account, please follow this link
https://welcome.civicchamps.com/invite/_yy-Ptihsh1



Type a message



Your Organization

has added you as a volunteer



Habitat For Humanity Of Monroe County via Civic Champs <do-not-reply@civicchamps.com>
Habitatmonroe

[View Habitat's Profile](#)

Aug 16, 2022, 3:33 PM



[Save email as template](#)

Hello Sylvia,

Habitat For Humanity Of Monroe County has just added you as a volunteer.

You can claim your Civic Champs profile and verify you are a volunteer for Habitat For Humanity Of Monroe County by clicking on the link below and creating your account. Your account will allow you to track volunteering time for Habitat For Humanity Of Monroe County, sign up for volunteer opportunities, and volunteer for other organizations in your community.

[Sign Up](#)

Thank you,
Civic Champs Team

contact us if you have in questions or concerns: help@civicchamps.com

Create your account

Set a password.

Create Account

Hi Sylvia

Civic Champs Demo has invited you to join Civic Champs to help them track your volunteer hours. Please complete our simple sign up below and we will get you connected to your account.

Log-in Additional Information Verify

Email
sylvia+sc@civicchamps.com

Password

Confirm Password

Next

Enter your profile information.

Create Account

Hi Sylvia

Civic Champs Demo has invited you to join Civic Champs to help them track your volunteer hours. Please complete our simple sign up below and we will get you connected to your account.

Log-in Additional Information Verify

First Name
Sylvia

Last Name
SC

Email
sylvia+sc@civicchamps.com

Mobile Phone

Home Phone

I am 13 years or older

Back Next

Confirm your account.

Create Account

Does everything look correct?
Please take a moment to verify your account details.

Log-in Additional Information Verify

Log-in
Email
sylvia+sc@civicchamps.com
Password

Confirm Password

Additional Information
First Name
Sylvia
Last Name
SC
 I am 13 years or older


Back Create Account


Download the Civic Champs mobile app using the QR code that matches your device.

Create Account

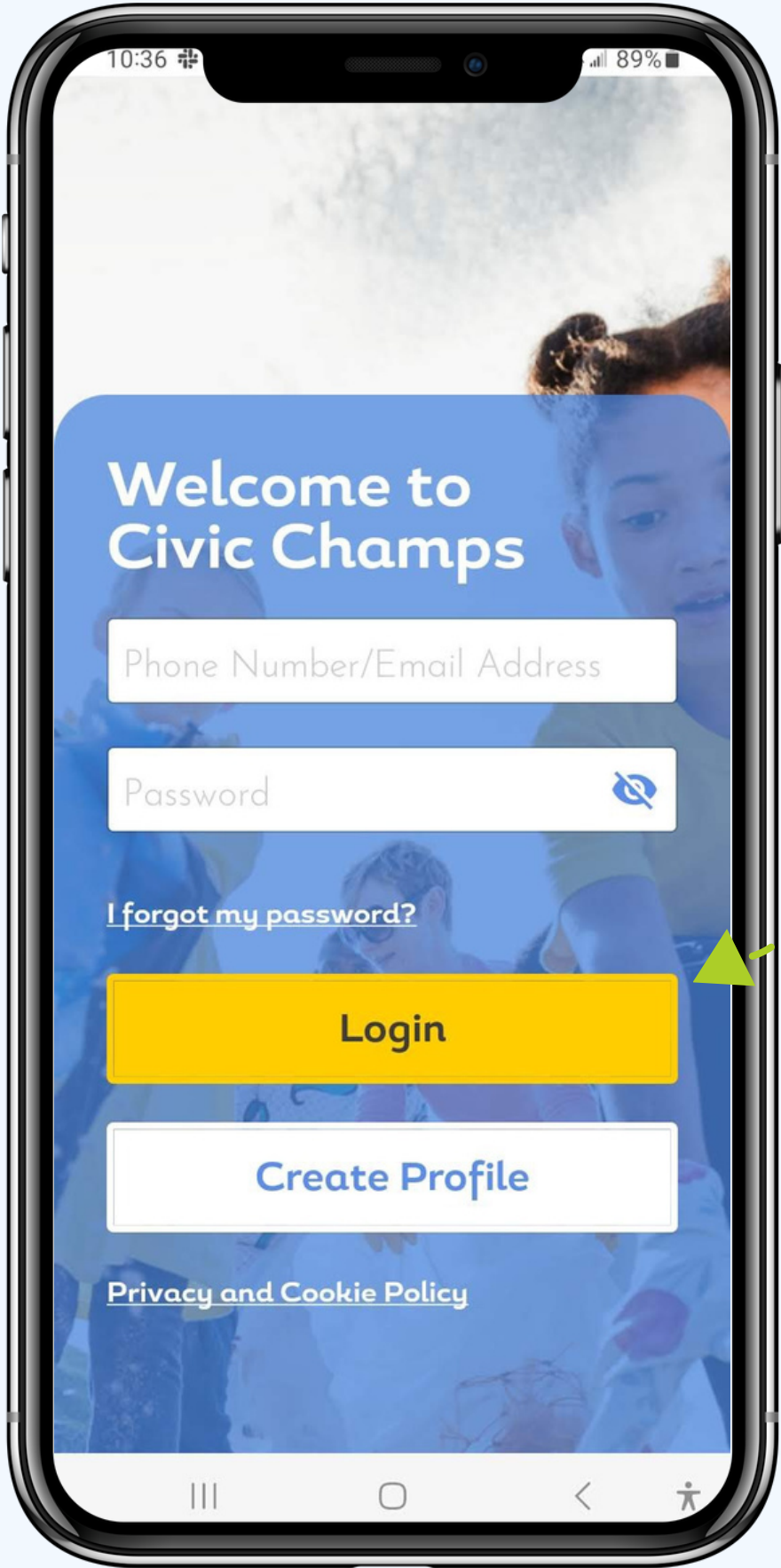
Sylvia thank you for signing up for Civic Champs. Now you can easily track your hours for Civic Champs Demo in your community.

Get the app by scanning the code below that matches your device.

Apple 

Android 

[GOT IT!](#)

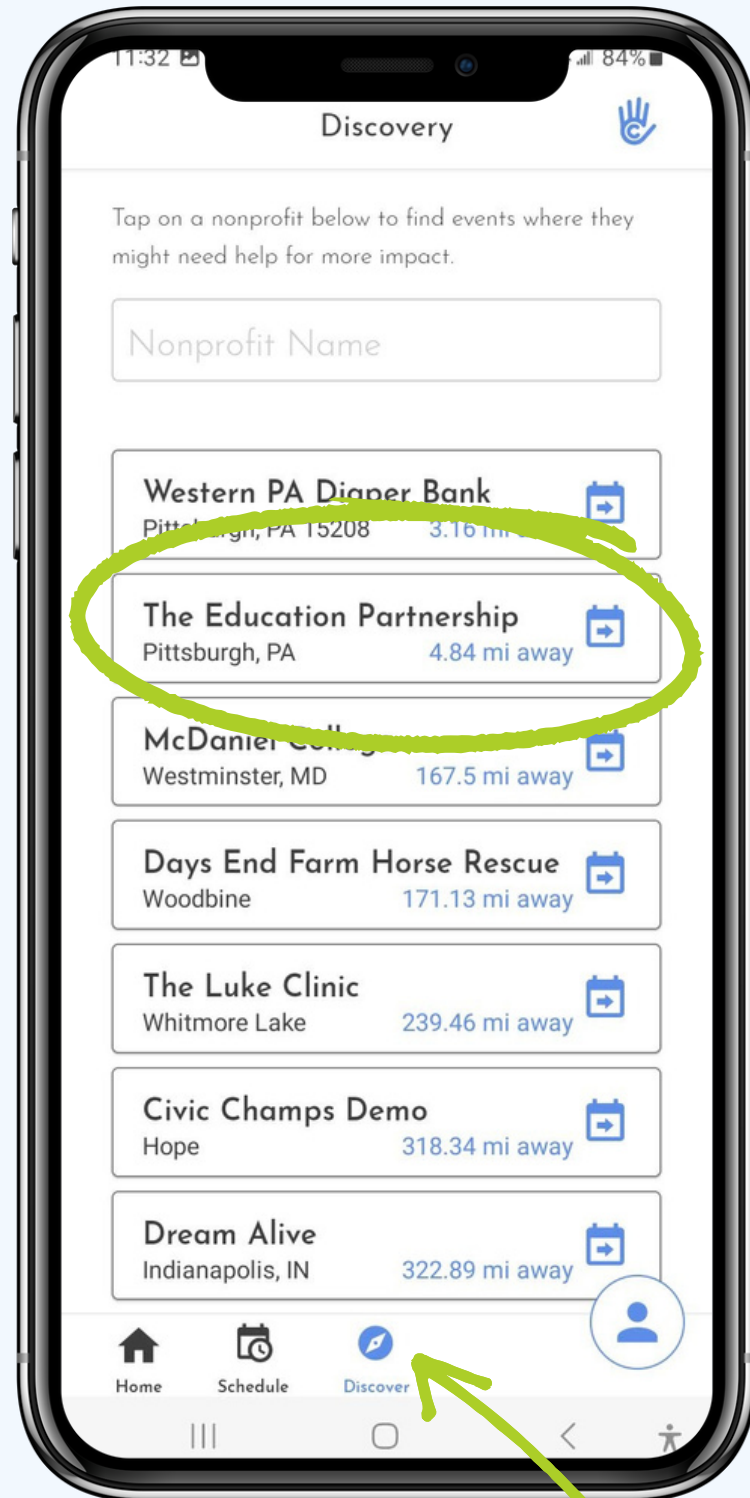


Enter the username and password for your newly created account and click Login.

Click Login

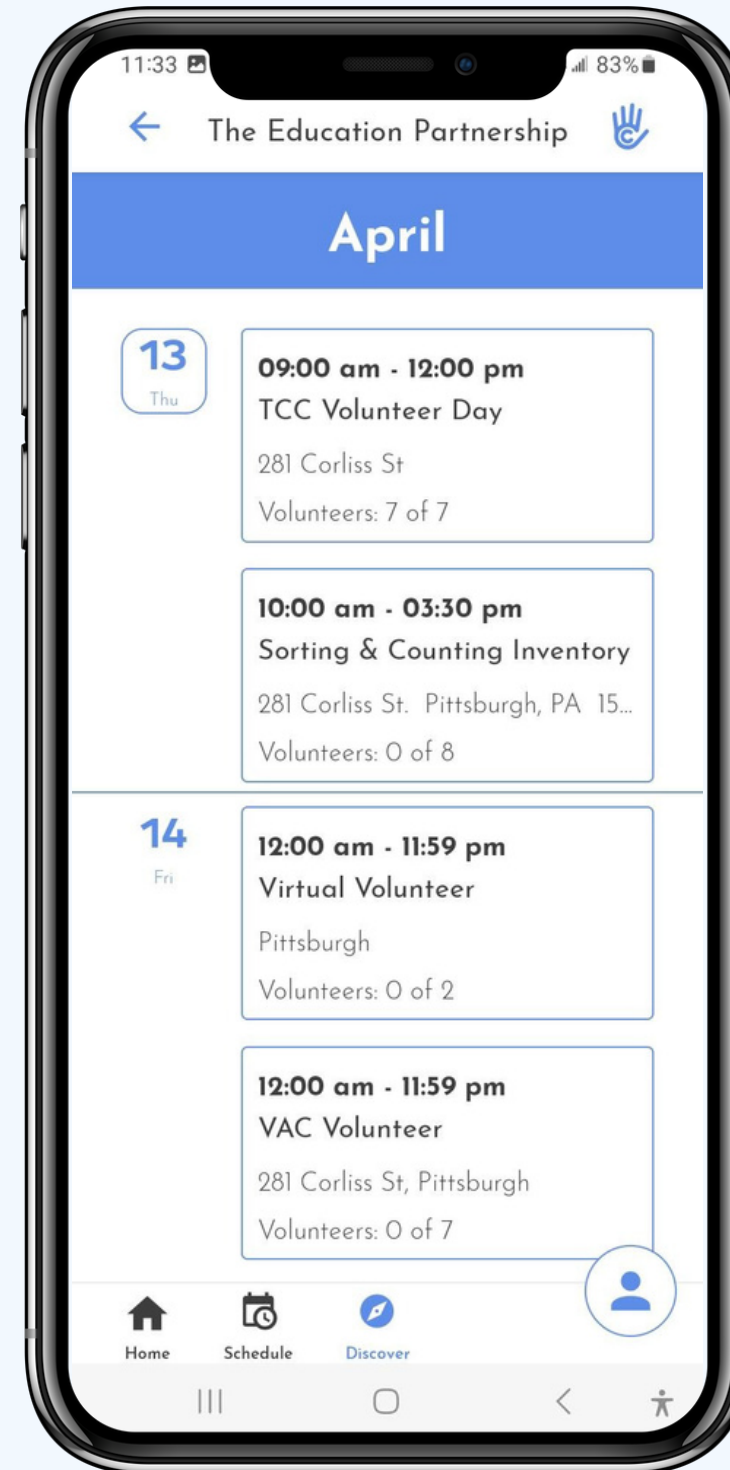
Register to volunteer in the app

Tap your organization's name in the Discover tab.

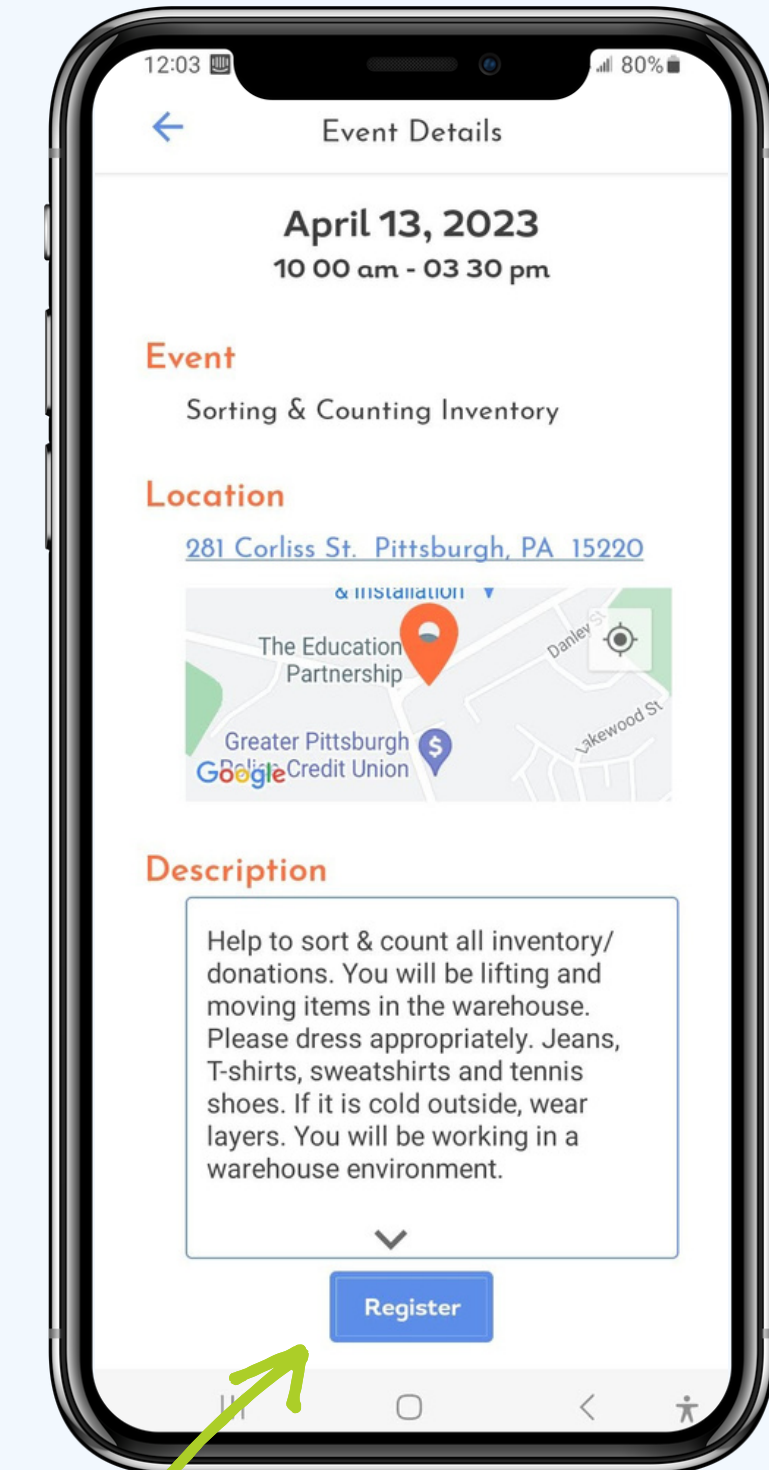


Click Discover

Scroll through your organization's upcoming events.



Click into an event to view additional information and register.

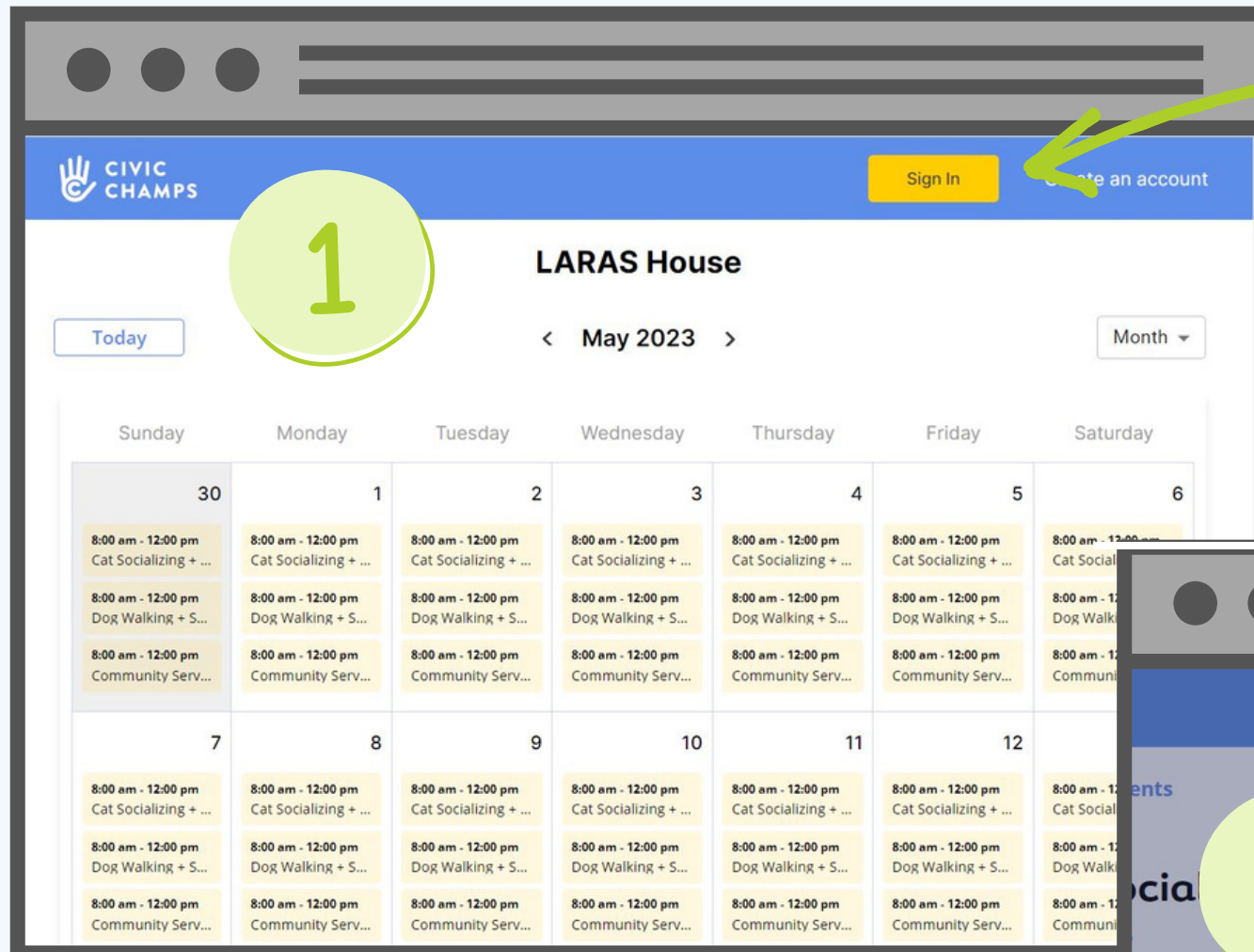


Click Register

Register to volunteer through a browser

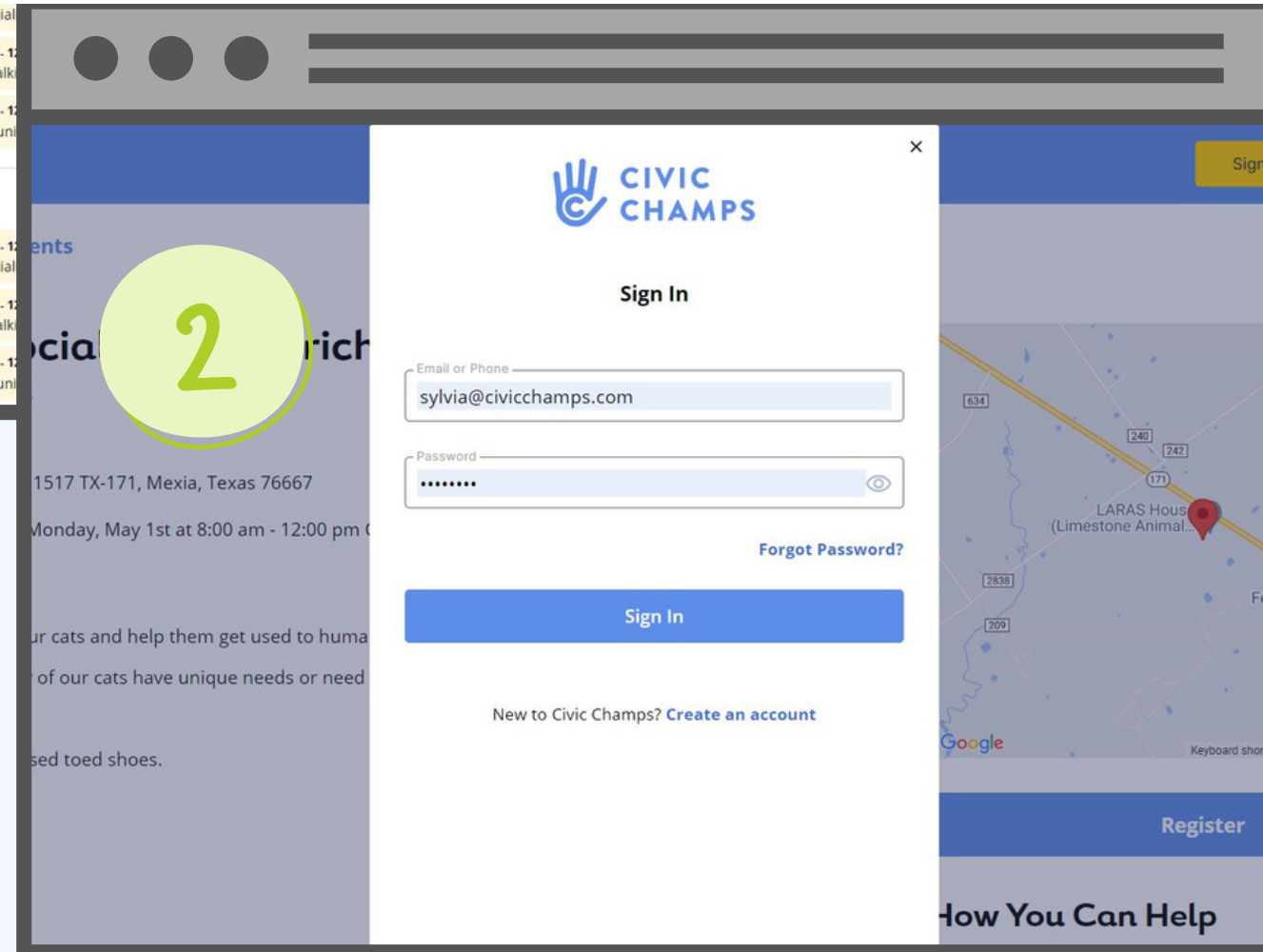
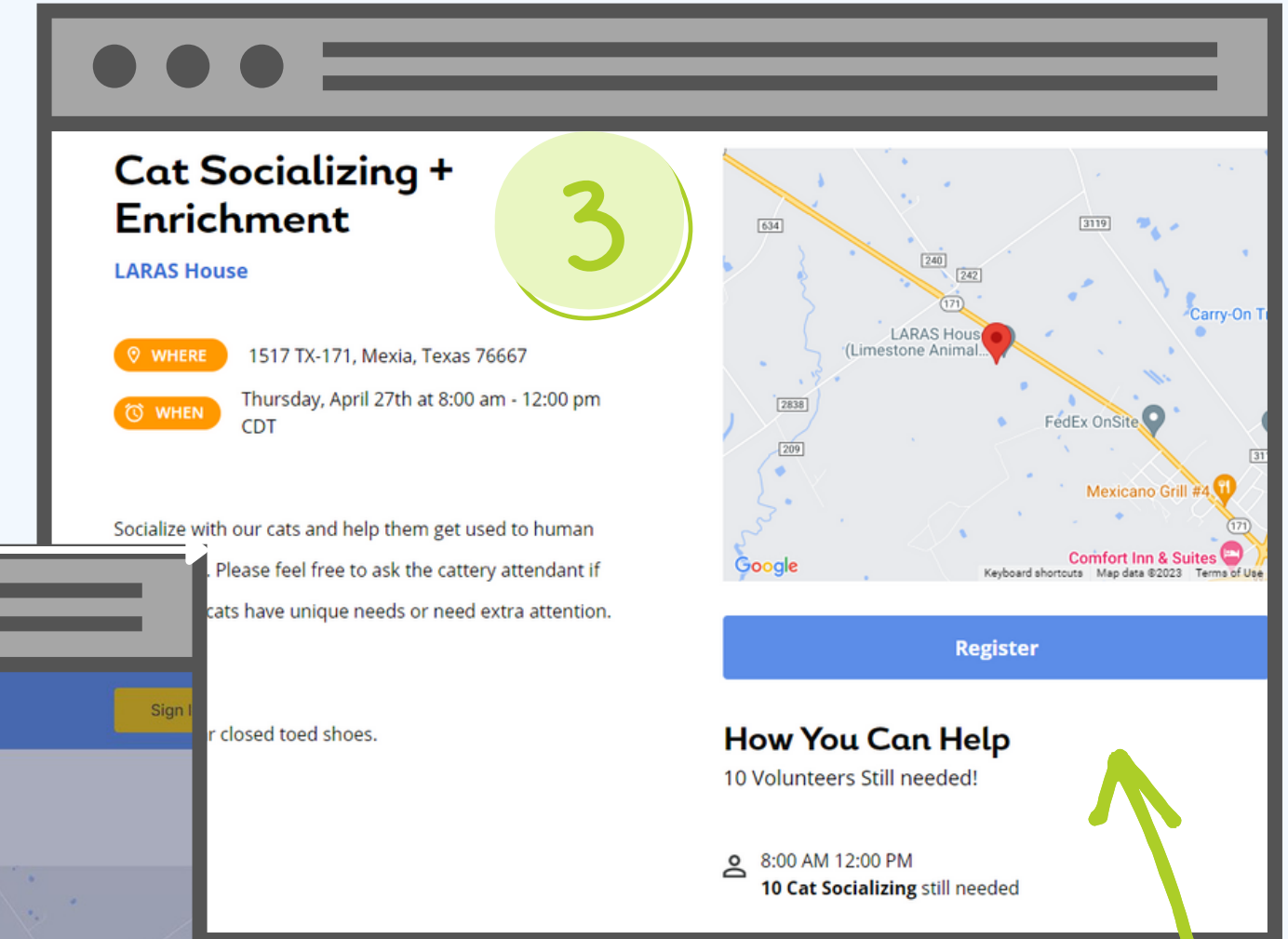
Click on the event calendar link shared by your organization to view their upcoming events.

Click on an event to view additional information and Register.



Click Sign In

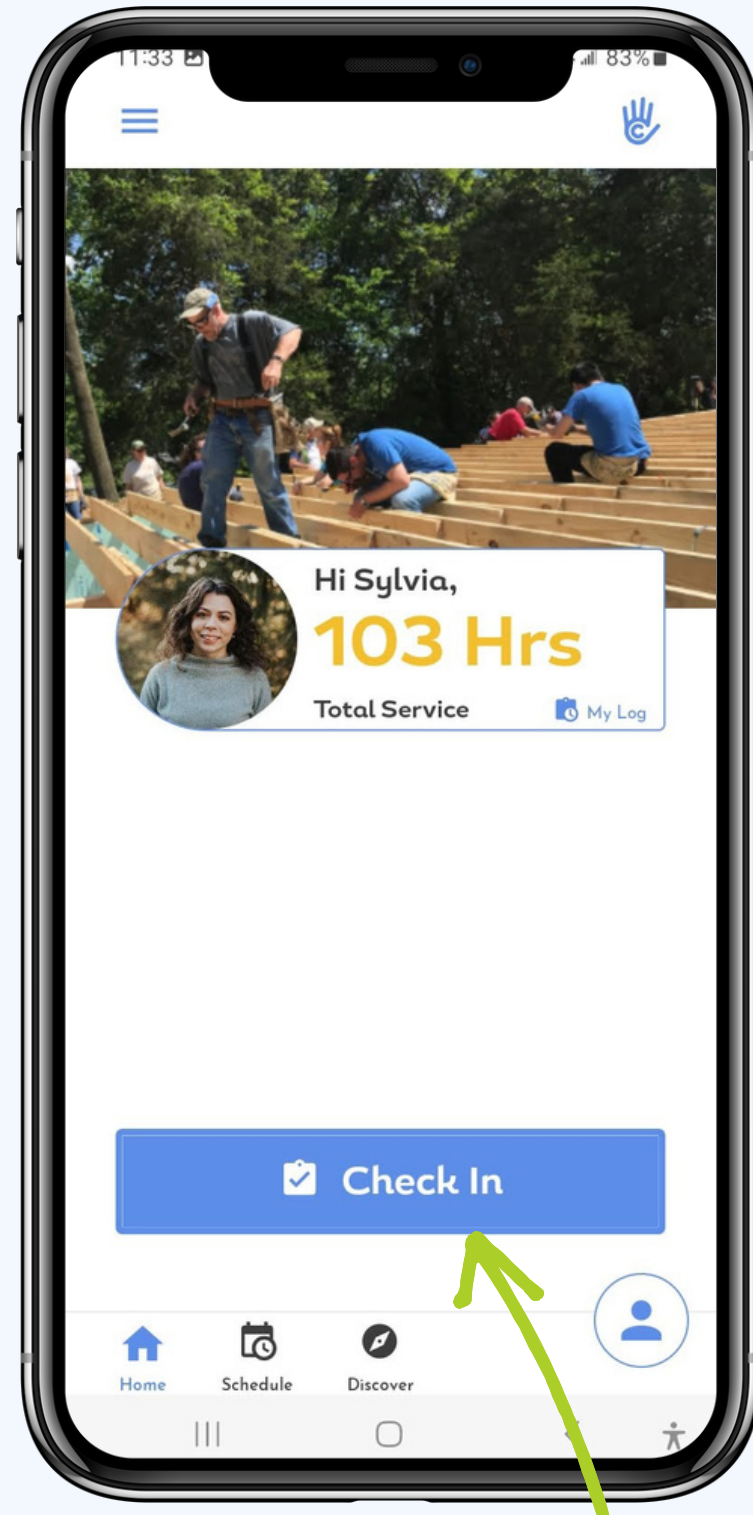
Sign in to the events calendar before registering.



Click Register

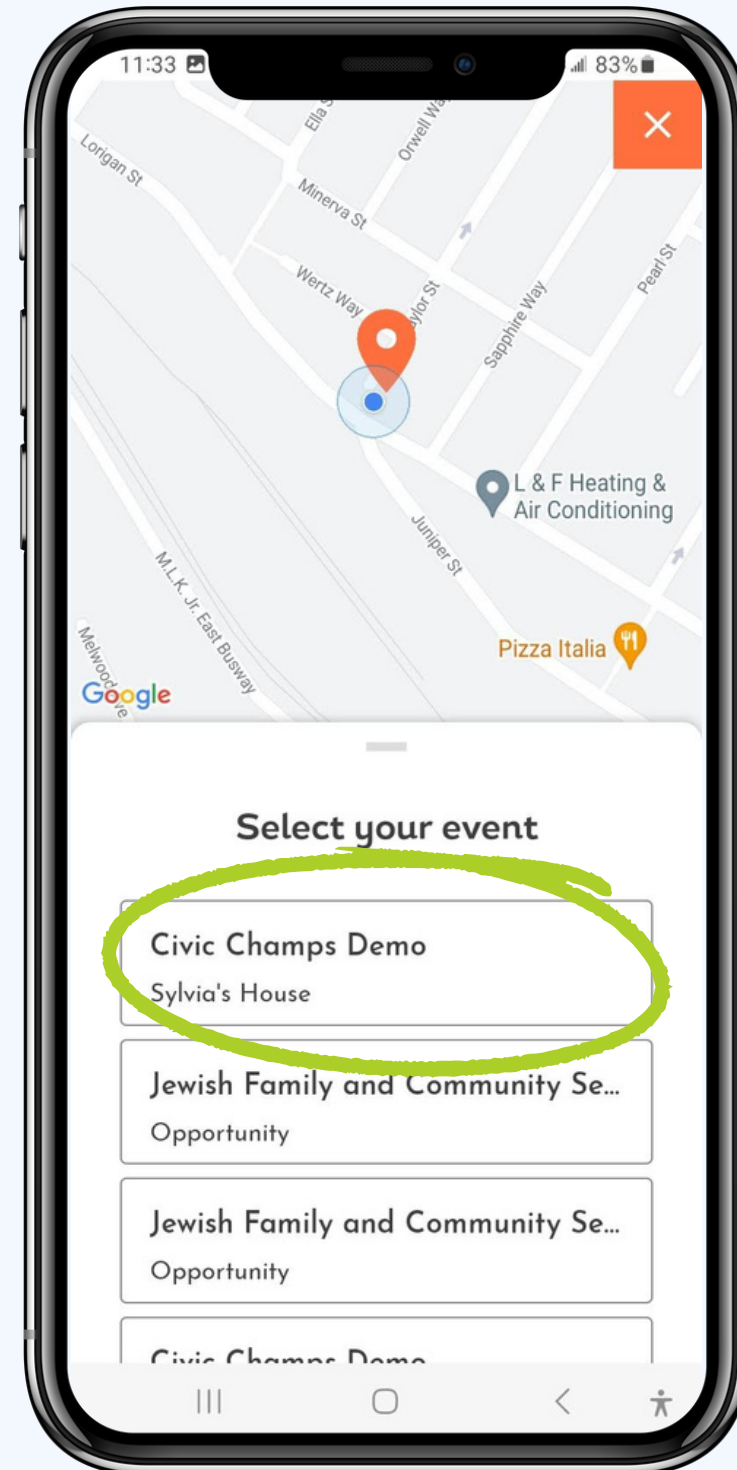
Check in to an event

Begin tracking your volunteer hours by clicking Check In.

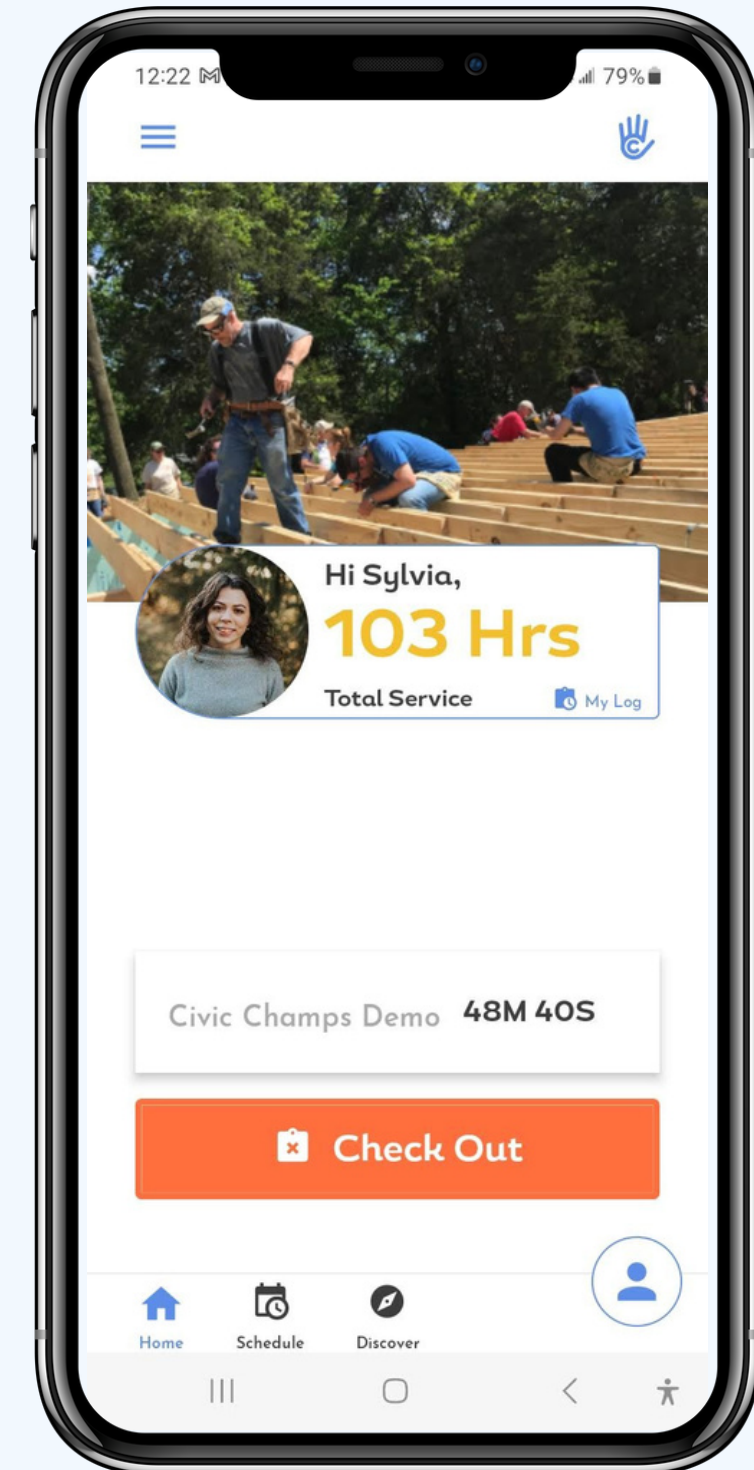


Click Check In

Select the event you are volunteering for.
You are now checked in!

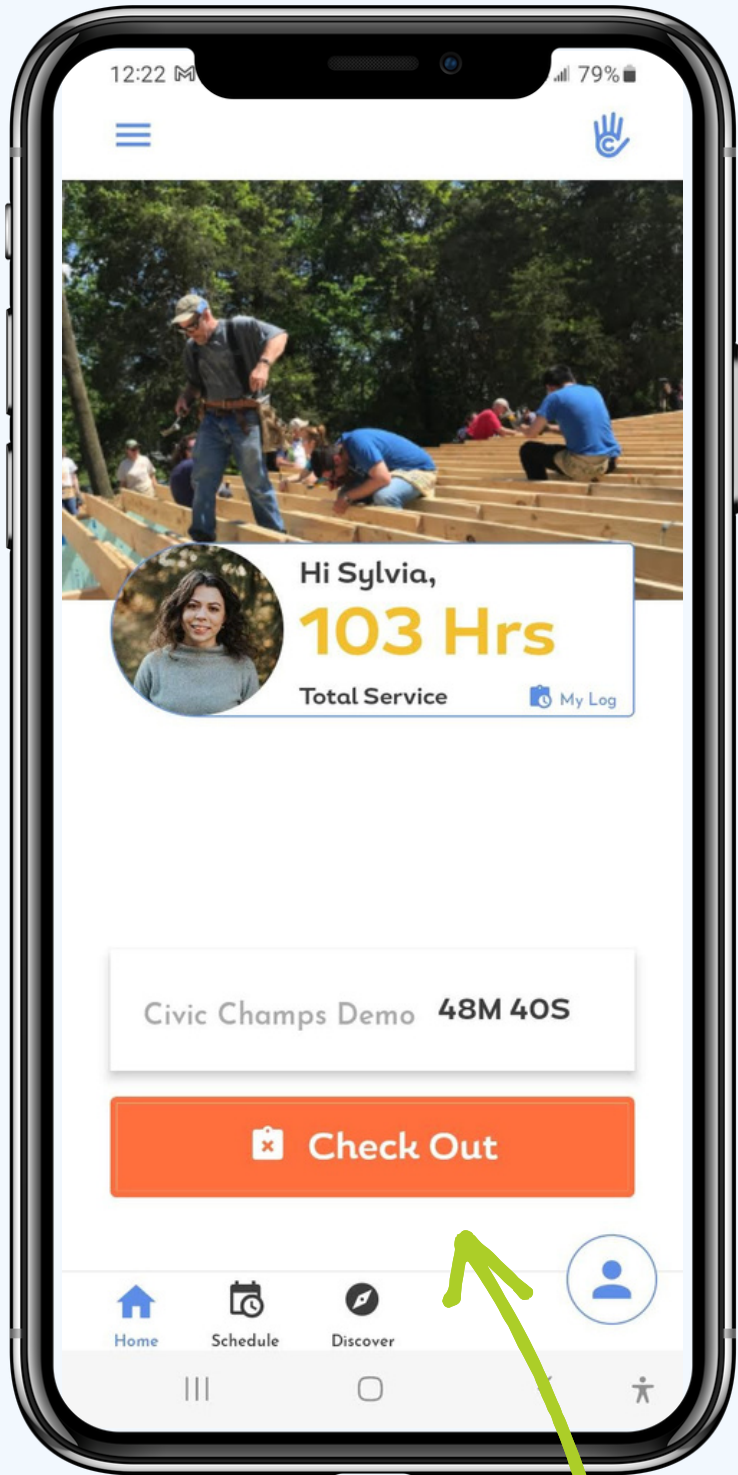


Let the stopwatch run while you volunteer.



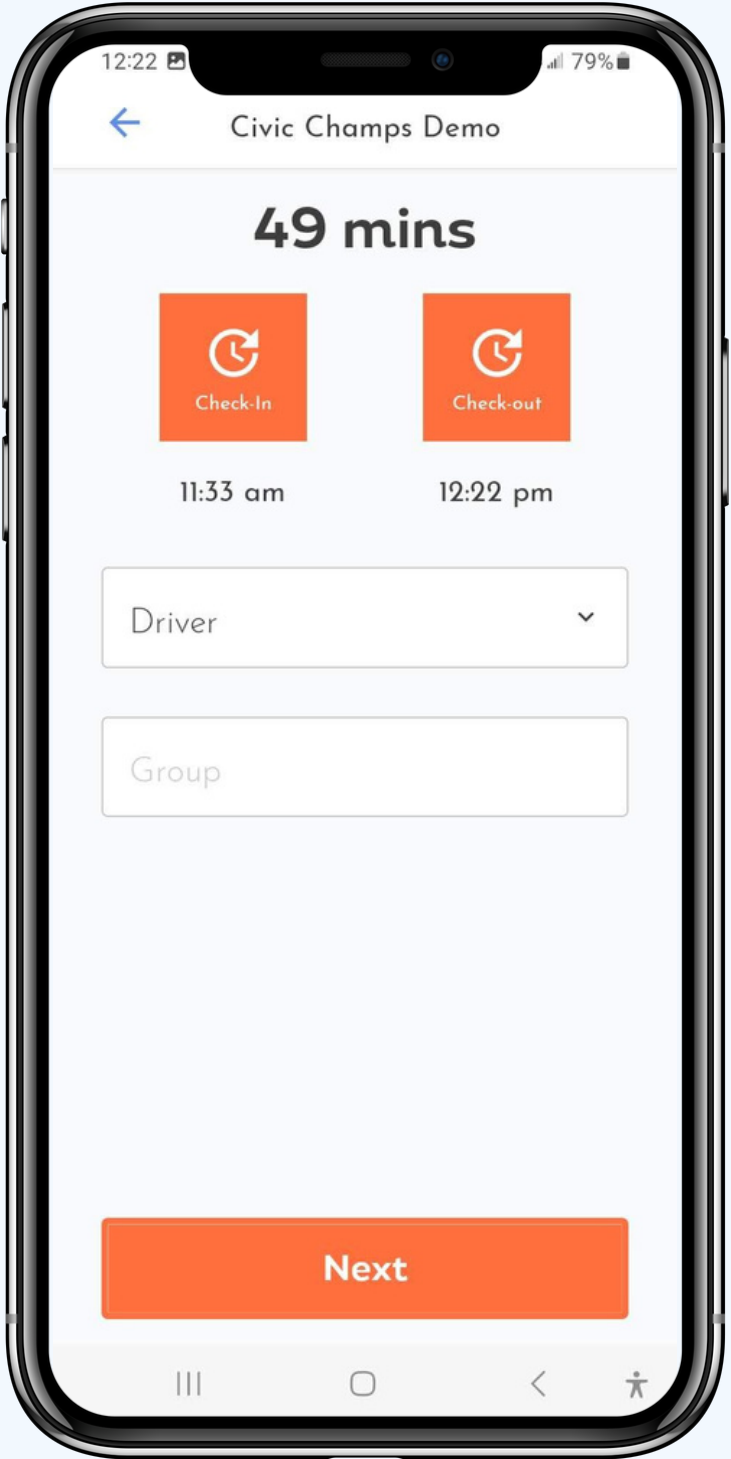
Check out of an event

Finish tracking your hours by clicking Check Out.

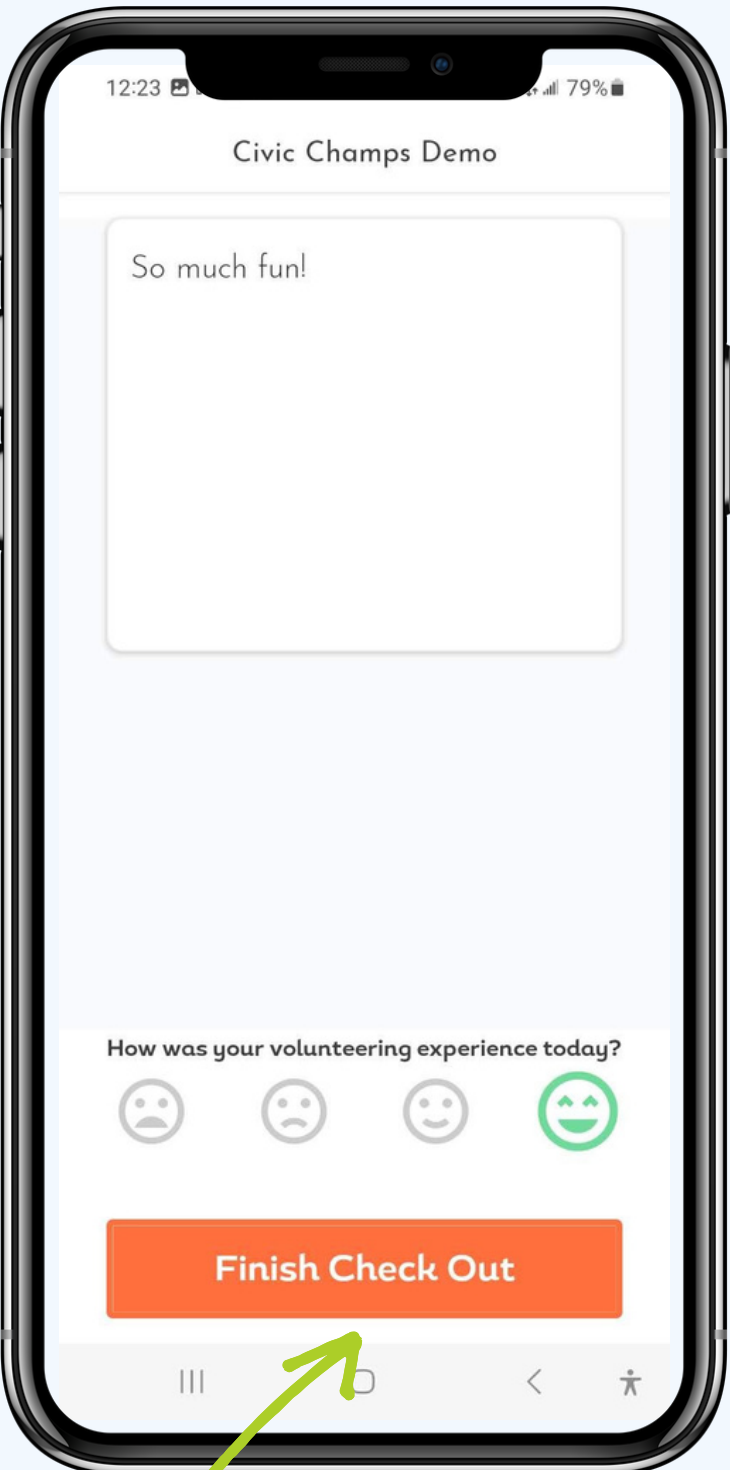


Click Check Out

Select the role you performed and adjust your time if necessary.



Leave your organization some feedback.



Click Finish Check Out